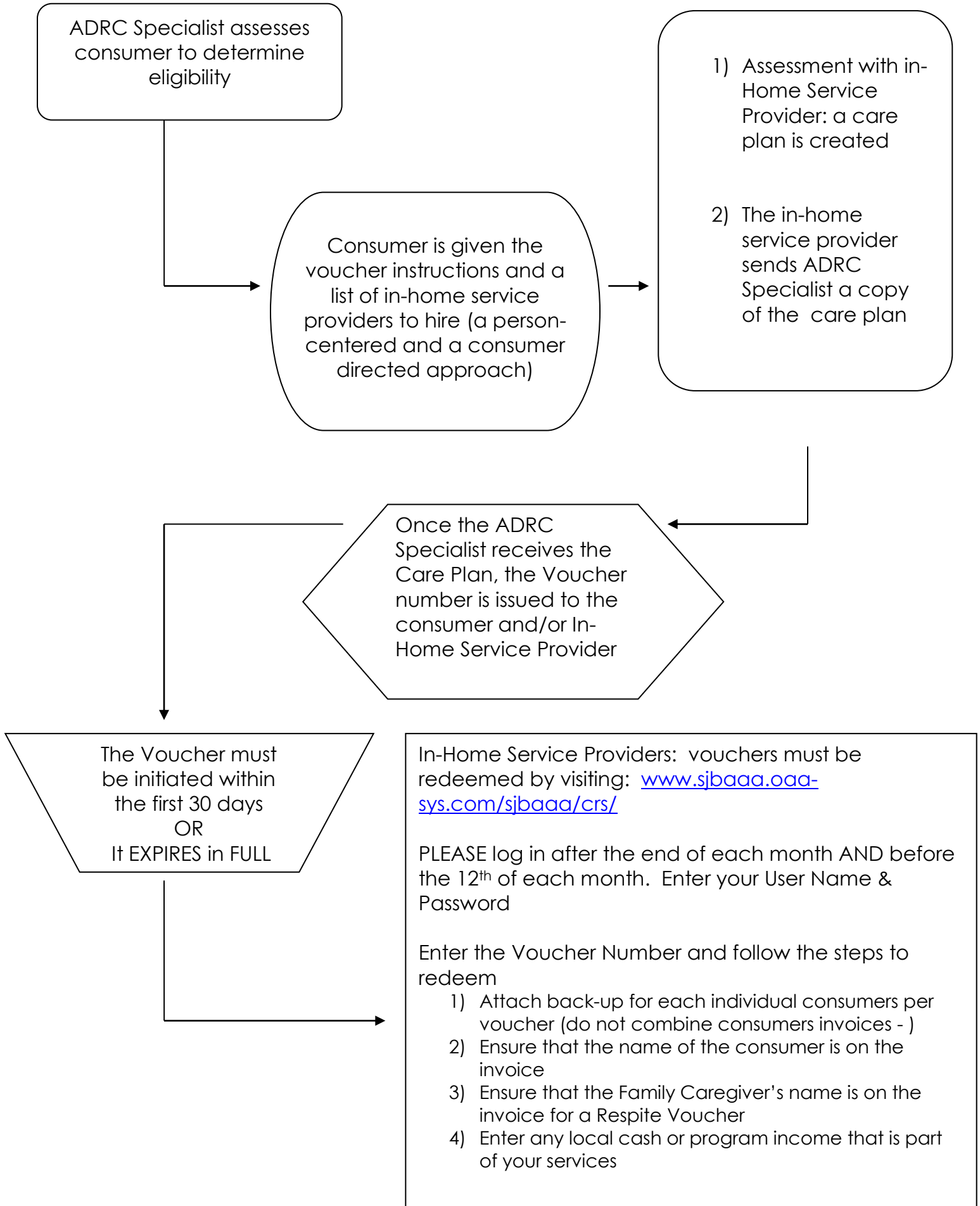


# VOUCHER PROCESS:





## VOUCHER PROGRAM IN-HOME SERVICE AGREEMENT INSTRUCTIONS

Region 9 San Juan Basin Area Agency on Aging

### Archuleta County -

Kay Kaylor  
ADRC Specialist  
P.O. Box 5456  
Pagosa Springs, CO 81147  
970-264-0502  
[ADRC@sjbaaa.org](mailto:ADRC@sjbaaa.org)

### La Plata County

Annie Satariano  
ADRC Specialist  
2424 Main Street  
Durango, CO 81301  
970-382-6444  
[Annie.Satariano@co.laplata.co.us](mailto:Annie.Satariano@co.laplata.co.us)

### Montezuma County

Marsha Green  
ADRC Specialist  
107 N. Chestnut  
Cortez, CO 81321  
970-564-2775  
[mgreen@co.montezuma.co.us](mailto:mgreen@co.montezuma.co.us)

The San Juan Basin Area Agency on Aging has grant funds for in-home services from the Administration for Community Living (ACL) for up to **\$600.00 until June 30, 2017**. The grant does not carry-over after June 30. **It expires in full.** If you have received an in-home service voucher grant from us within the last 24 months, you may be placed on a waiting list.

To ensure the continuation of grant funding, you may receive a letter from the Area Agency on Aging, requesting a suggested donation based on the grant amount you received. Your donation may be kept confidential and the grant voucher will not be denied based on your inability to donate.

### Please observe the following program service guidelines:

Homemaker or Personal Care (Part B grant):

- ✓ A grant voucher may be obtained by working with the local ADRC office (see three locations above). The voucher expires if not used within the first 30 days. After it expires, you must re-apply.
- ✓ **Eligibility:** must be at least 60 years of age or older.
- ✓ Must be determined frail by having two or more of the Activities of Daily Living (ADL) or Instrumental Activities of Daily Living (IADL).
- ✓ A Consumer Assessment Form (CAF) must be filled out every 6 months. Services will stop until an additional assessment is collected after 6 months from the initial in-take assessment.
- ✓ A high priority is given to serve low and very low income individuals. You may be placed on a waiting list if you do not meet these priorities.
- ✓ All individuals will be given an opportunity to voluntarily donate.
- ✓ Please choose one in-home Service Provider from the list of eligible service providers.

Caregiver Support (Respite) for Homemaker or Personal Care (Part E grant):

- ✓ Vouchers may be obtained by working with the local ADRC office (see three locations above). The voucher expires if not used within 30 days. You must re-apply after that.
- ✓ A collection of demographic information is required on the caregiver and care recipient (CAF).
- ✓ A Caregiver Form must be filled out completely (the care recipient must identify you as their caregiver).
- ✓ **Eligibility:** the care recipient must be at least 60 years of age or older, or a grandchild, under the age of 18 who is being raised by an individual 60 years or older.
- ✓ The care recipient must be determined frail by having two or more of the Activities of Daily Living (ADL) or Instrumental Activities of Daily Living (IADL) - see guidelines for Homemaker & Personal Care – Part B grant.
- ✓ A Consumer Assessment Form (CAF) must be filled out every 6 months. Services will stop until an additional assessment is collected after 6 months.
- ✓ A high priority is given to serve low and very low income individuals. You may be placed on a waiting list if you do not meet these priorities.
- ✓ All individuals will be given an opportunity to voluntarily donate.
- ✓ Please choose one in-home Service Provider from the list of eligible service providers.

## **LIST OF PRE-APPROVED SERVICE PROVIDERS IN REGION 9 (SW Colorado) –**

*The Area Agency on Aging (AAA) affirms that in-home service providers below are selected by the applicant, also known as the grant recipient. The AAA nor the service provider is the employer of the provider of services delivered through the voucher process.*

### **COMFORT KEEPERS**

(In-home services for Archuleta, La Plata and Montezuma counties)

65 Mercado Street – Ste. 117

Durango, CO 81301

970-422-7028 (phone)

970-515-3525 (mobile)

### **GIVEN' HOME CARE**

(In-home services for Dolores and Montezuma counties)

2162 Road 20

Lewis, CO 81327-9750

970-882-GIVE (4483)

970-882-HOME (4663) – FAX

### **People Care Health Services**

Local questions/inquiries:

Nick Herrera: [NickH@PeopleCareHS.com](mailto:NickH@PeopleCareHS.com)

Tiffany Huggett: [TiffanyH@PeopleCareHS.com](mailto:TiffanyH@PeopleCareHS.com)

Phone: 970.874.0136

Website: [www.PeopleCareHS.com](http://www.PeopleCareHS.com)

### **SHINING STAR CAREGIVERS**

(In-home services for La Plata County)

Call: [970.946.2932](tel:970.946.2932)

# You Have a Right . . .

To complain or express your concerns about Aging and Disability Resources for Colorado (ADRC) services provided by the San Juan Basin Area Agency on Aging (AAA).

The ADRC program is part of the Area Agency on Aging's core service programs and is funded by federal and state resources.

If you have a complaint or concern, your first step should be to contact your local ADRC Specialist, of the San Juan Basin Area Agency on Aging. Please make an appointment to meet face to face.

The ADRC Specialist will look into your complaint and will provide you with a written response.

If you are not satisfied with the resolution of your complaint or concern, you may appeal to Christina Knoell, Director of the San Juan Basin Area Agency on Aging.

You may receive copies of the complete Complaint and Appeals Procedure. They are available at your local ADRC sites. This will explain in detail how to appeal.

If you have any questions, please contact the San Juan Basin Area Agency on Aging at 970-264-0501; ext. 1.

## **SAN JUAN BASIN AREA AGENCY ON AGING, INC.**

Christina Knoell

Executive Director

P.O. Box 5456

Pagosa Springs, Co 8147

970-264-0501; ext. 1

[ChristinaKnoell@sjbaaa.org](mailto:ChristinaKnoell@sjbaaa.org)

## State Unit on Aging



**COLORADO**

Office of Community  
Access & Independence

Division of Aging & Adult Services

Colorado Department of Human Services

1575 Sherman St., 10th Floor

Denver, CO 80203

Office: 303 866-2750

Fax: 303 866-2696