

AAA Governing Board Minutes
Wednesday, July 10, 2019 @ 1:00 pm
La Plata County Human Services - Conference Room - Durango

Attendance: Archuleta: Barbara Asprey; Dolores: Margaret Webb, Julie Kibel, Linda McCart; LaPlata: Nancy Edwards, Joyce Fontana and Julie Westendorff; Montezuma: Beverly Cunningham and Tom Butler; San Juan: Scottie Peterman

Staff: Christina Knoell & Kay Kaylor

Guests: Julie Bingham and Kate Garrett

Meeting called to order at 1:00 pm

Pledge of Allegiance

Minutes approval

Motion to approve May 2019 minutes

Moved by Beverly, seconded by Margaret

Financial Update: Barbara reviewed the balance sheet and profit & loss with members

- HCPF Options Counseling is 50% of the budget
- NWD is something Christina needs to review
- SFY18 SHIP income was delayed. It was deposited in SFY19; this explains why the income is so high
- Fundraising is higher than budgeted. Beverly asked Christina follow up and explain
- Office Supplies (6008) – cell phone was purchased – 301.52 over budget
- Travel/Training (6021) – car lease was booked here – 913.72 over budget
- Accounting Services (6024) is under budget due to the efficiency of the accounting office
- In-home services (Homemaker, Personal Care, Chore) are under spent. We will have to monitor this with providers ask them to explain
- Nutrition Counseling (6270) – this is a result of senior center not referring nutrition clients to Registered Dietician for individual counseling. Christina will remind directors and staff of this service at the next provider meeting.
- Ombudsman: car lease was booked in 6408, but Julie W. wants to see it booked in 6406 as it is a more appropriate description of the expense.
- Previous Year Comparison looks positive - good news!

New business:

SFY 2020 - Christina received the contract from the State on July 5th; she has contacted attorney David Lieberman to manage the contracts with the service providers; Christina will follow up with David regarding a representation agreement. She understands that the attorney isn't hired until she receives and agrees upon terms in a representation agreement. The representation agreement will outline the scope of the work and the compensation rate.

Financial audit: coming in September; dates have not been chosen yet

N4A Conference & Tradeshow in New Orleans. Christina will focus on workshops about technology interfacing. Christina will prepare a brief report of the outcomes of her attendance.

Program Manager position - Audria Green was offered the position and then later backed out of the position; Christina will re-advertise to fill the position.

No Wrong Door - pilot ended, but HCPF has a year to roll out a sustaining program based on lessons learned from pilot presentations. HCPF will be analyzing the future of the program. The agency is anticipating a pending contract to fund ADRC. The grant amount is not known yet. Christina will have more to report at the September meeting (budget amendment).

Discussion on Services and Vouchers:

- In Personal Care (6201), Homemaker (6210), Chore (6220), and Respite, most counties are not deploying many vouchers
- Archuleta - only one request for voucher in the year
- When asked, providers said that non-redemption of vouchers was due to a combination of factors, like lack of service providers who accept the vouchers, that family members of friends can't be paid with vouchers.
- Christina thinks that new outreach efforts are necessary.
- Christina will use her new hire (when hired) to network with hospitals to get information out to people who can refer eligible and needy seniors; AAA will serve Pagosa and Cortez hospitals. La Plata will serve San Juan and La Plata.
- These vouchers are not for long-term use, but for short-term care.
- The Board hopes that many more vouchers used next year. The Board will compare next year's spending to this year's.
- Scottie asked about how foot care professionals could be reimbursed for services - answer: AAA funds are currently not being used for this type of service, although some of our senior centers provide additional services (and may ask for "a fee for service") with different funding (taxes, donations, etc.)
- This is the last year that carryover can occur at 100%, according to Todd Coffey.

Provider Updates:

Archuleta - Kay reported on challenges with individual nutrition counseling; consumers usually mark "no" to receive nutrition counseling

Dolores - Julie reported it is status quo for senior services; new landscaping coming; a lot of people using the center.

La Plata - looking for a bus driver, CDL licensing with low wage, not getting applicants.

Meeting adjourned at 2:10 pm

Submitted by:

Julie Westendorff, Secretary